

PRIVACY AND DATA PROTECTION AGREEMENT

I. INTRODUCTION OF THE CONTROLLER

The Reform Education Association of Hungary (hereinafter referred to as the Association, the Data Controller or "We") has created the following privacy policy to ensure the lawfulness of its internal data management processes and the rights of data subjects.

Name of data controller:	Reform Pedagogical Association of Hungary
Data Controller's registered office:	1075 Budapest, Kazinczy utca 23-27.
Tax number:	18071528-1-42
E-mail address of the controller:	m.reformpedagogiai.egyesulet@gmail.com
Representative of the Data Controller:	Dr. Vincze Beatrix

The Data Controller processes personal data in accordance with all applicable laws, but in particular with the following:

- Act CXII of 2011 on the Right to Informational Self-Determination and Freedom of Information (hereinafter: Infotv.),
- Regulation (EU) 2016/679 of the European Parliament and of the Council on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation; hereinafter referred to as the Regulation or GDPR).

The Data Controller shall treat personal data confidentially, and shall take all technical and organisational measures related to data storage and data management to ensure the security of the data.

II. DATA PROCESSING PURPOSES:

The Association is organising the **5th ELTE Workshop for Art Education** (hereinafter: Workshop, website: www.mpk.elte.hu), which will be held online via Microsoft Teams/Zoom, either in person as the epidemic develops.

Our Association fulfils its obligation to provide information on data processing in connection with the Workshop by this information notice.

1. Registration for the Workshop, running the Workshop

There is a fee for attending the Workshop, and prior registration is required.

Purpose of data processing

The purpose of the data processing is to identify the registrants of the Workshop, to organise the Workshop and issue the invoice for the participation fee.

The data provided during registration will be processed by the Association primarily for the purposes of identifying registrants, invoicing registration fees and providing Microsoft Teams/Zoom access at the Workshop if necessary. In addition, contact details are processed in order to enable the Association to contact the person concerned in the event of any unforeseen event, change of important circumstances related to the Workshop or other necessary and justified cases.

Personal data processed and legal basis for processing

In connection with the registration for and the organisation of the Workshop:

- a) name of the data subject (identification),
- b) email address (for contact, Microsoft Teams/Zoom access)
- c) workplaces
- d) billing address.

The Workshop will be conducted primarily in person, but online sessions via Microsoft Teams/Zoom might become necessary depending on the epidemiological situation. In this case, the Association will also manage the Microsoft Teams/Zoom username of the person concerned.

Source of personal data

The person concerned. As the data subject is the source of the personal data, the Association will inform you directly of any changes to the scope of the data processed when they are collected.

Recipients of personal data made available

Only those who have the official responsibility for processing personal data in the course of the Workshop are entitled to access the personal data of the data subjects.

The Workshop is primarily scheduled to be conducted in person, but depending on the epidemic situation, it may be conducted online via Microsoft Teams/Zoom, a product of Microsoft Corporation/Zoom Compliance & Legal Center.

Transfer of personal data to a third country or international organisation

The Association will not transfer personal data to third countries or international organisations.

Duration of processing of personal data

Personal data will be processed by the Association until 28.05.2022, or until the publication of the Workshop proceedings for those who are invited to participate in the Workshop proceedings. Beyond this period, the data will only be processed within the limitation period in justified cases, such as official controls.

Automated decision-making and profiling

Neither of these occurs during the processing.

2. Making a video recording of the Workshop and using it

A photo of the Workshop may be taken, which is necessary for the accounting of the proposals supporting the Workshop.

Plenary or roundtable presentations may be video and audio recorded for those who cannot attend or for educational purposes.

In addition, those who have access to the video recording of the Workshop may not download the video recording or any part of it, share it on any platform, publish it or use it for any purpose other than the educational purpose of the Workshop. Unauthorised use of the recording may lead to copyright, privacy, data protection or even criminal prosecution.

Purpose of data processing

The video recording of the Workshop is intended to be available on the Workshop website (www.mpk.elte.hu) for those who were unable to listen to it, as well as for educational purposes.

Personal data processed and legal basis for processing

Our Association will handle the image and sound recordings of the Workshop speakers and their Microsoft Teams username, as well as the Microsoft Teams/Zoom username and the profile picture or, in the absence of it, the initials of the Workshop participants. It is up to the participants to decide whether to turn on their microphones or webcams, and in view of this decision, images and/or audio recordings of them may be processed.

During the Workshop, the list of participants (speakers and attendees) may be displayed, and in this context, the following additional personal data may be processed: full name and e-mail address used to contact Microsoft Teams/Zoom.

The processing is necessary for the performance of a public task carried out by the Association.

The Association will also draw attention to the fact that the Workshop will be video recorded in the pre-publication of the Workshop and at the beginning of the Workshop. If you appear at the Workshop and switch on your microphone or webcam as a participant, you are deemed to have clearly implied that you are in compliance with the provisions of the Civil Code of 2013.

V. act 2:48 (1), you consent to the making of the video recording and its use as described in this notice.

Source of personal data

The person concerned. As the data subject is the source of the personal data, the Association will inform you directly of any changes to the scope of the data processed when they are collected.

Recipients of personal data made available

The personal data of the data subjects may be accessed only by persons connected with the Association whose tasks include the organisation of the Workshop, the video recording of the Workshop and the uploading of the Workshop on the Workshop website, as well as by persons attending the Workshop and persons responsible for invoicing, accounting, bookkeeping and auditing.

Transfer of personal data to a third country or international organisation

The Association does not transfer personal data to third countries or international organisations, but due to the borderless nature of the Internet, it can be accessed by any person, regardless of geographical location, after uploading a video of the Workshop. The Association does not authorise the downloading of the video recording of the Workshop, but the Association has no control over, and assumes no responsibility for, the downloading of the video recording by any person having access to it, or over the use to which it may be put.

III. THE RIGHTS OF THE DATA SUBJECT IN RELATION TO THE PROCESSING

Right to information

The data subject has the right to be informed about the processing of his or her personal data, which the Data Controller shall provide by means of this notice.

Right of access

At the request of the data subject, the Data Controller shall at any time inform the data subject whether or not his or her personal data are being processed and, if so, provide access to the personal data and the following information:

- a) the purposes of the processing;
- b) the categories of personal data concerned;
- c) the recipients or categories of recipients to whom or with which the Controller has disclosed or will disclose the personal data, including in particular recipients in third countries or international organisations;
- d) the envisaged period of storage of the personal data or, if this is not possible, the criteria for determining that period;
- e) the data subject shall also be informed of his or her right to obtain from the Controller the rectification, erasure or restriction of the processing of personal data concerning him or her and to object to the processing of such personal data;
- f) the right to lodge a complaint with a supervisory authority or to take legal action;
- g) if the data have not been collected directly from the data subject by the Data Controller, any available information on the source of the data;
- h) where automated decision-making is carried out, the fact of such processing, including profiling, and, at least in those cases, the logic used, i.e. the significance of such processing and the likely consequences for the data subject.

Right to rectification of personal data

The data subject shall at any time have the right to obtain from the Data Controller, upon his or her request and without undue delay, the rectification of inaccurate personal data relating to him or her. Taking into account the purposes of the processing, the data subject shall also have the right to request the completion of incomplete personal data, including by means of a supplementary declaration.

The data subject must notify the Data Controller of any changes to his or her personal data as soon as possible, thus facilitating lawful processing and the exercise of the data subject's rights.

Right to erasure

At the request of the data subject, the Data Controller shall delete personal data relating to the data subject without undue delay where one of the following grounds applies:

- a) the Controller no longer needs the personal data for the purposes for which they were collected or otherwise processed;
- b) where processing is based on consent, the data subject withdraws the consent on which the processing is based and there is no other legal basis for the processing;
- c) the data subject objects to the processing and there are no overriding legitimate grounds for the processing or objects to processing for direct marketing purposes;

- d) the personal data are unlawfully processed by the Controller;
- e) the personal data must be erased in order to comply with a legal obligation under Union or Member State law applicable to the Data Controller;
- f) personal data are collected in connection with the provision of information society services.

Right to restriction of processing

The data subject shall have the right to obtain, at his or her request, the restriction of processing by the Controller if one of the following conditions is met:

- a) contests the accuracy of the personal data; in this case, the restriction applies for the period of time that allows the Controller to verify the accuracy of the personal data;
- b) the data processing is unlawful and you oppose the erasure of the data and instead request the restriction of their use;
- c) the Controller no longer needs the personal data for the purposes of processing, but the data subject requires them for the establishment, exercise or defence of legal claims; or
- d) the data subject has objected to the processing; in this case, the restriction applies for the period until it is established whether the legitimate grounds of the Controller prevail over the legitimate grounds of the data subject.

Right to object

Where the processing of personal data is based on the legitimate interests of the controller (Article 6(1)(f) of the Regulation) or is necessary for the performance of a task carried out in the exercise of official authority vested in the controller (Article 6. 6(1)(f) of the Regulation).

e) point (a)), the data subject shall have the right to object at any time, on grounds relating to his or her particular situation, to the processing of his or her personal data, including profiling based on those provisions.

Where the data subject's personal data are processed by the Data Controller for direct marketing purposes (e.g. sending information letters), the data subject has the right to object at any time to the processing of personal data concerning him or her for such purposes, including profiling, where it is related to direct marketing. If the data subject objects to the processing of his or her personal data for direct marketing purposes, the personal data may no longer be processed for those purposes.

THE PROCEDURES FOR ENFORCING THE RIGHTS OF THE DATA SUBJECT

The data subject can exercise the above rights by sending an e-mail to m.reformpedagogiai.egyesulet@gmail.com, by post to the Data Controller's headquarters or by visiting the Data Controller's headquarters in person. The Controller shall investigate and act on the data subject's request without undue delay upon receipt of the request. The Controller shall inform the data subject of the action taken on the basis of the request within 30 days of receipt. If the controller is unable to comply with the request, it shall inform the data subject of the reasons for the refusal and of his or her rights of appeal within 30 days.

Within five years of the death of the data subject, the rights of the deceased as set out in this notice, which the data subject enjoyed during his or her lifetime, may be exercised by a person authorised by the data subject by means of an administrative arrangement or a declaration in a public or private document of full probative value made to the controller or, if the data subject made several declarations to a controller, by a declaration made at a later date. Even if the data subject has not made a corresponding declaration, his or her close relative within the meaning of Act V of 2013 on the Civil Code shall still be entitled to exercise the rights provided for in the Regulation (right of 16.rectification) and in Article 21. (right to object) and in

- if the processing was already unlawful during the lifetime of the data subject or if the purpose of the processing ceased to exist upon the death of the data subject, to exercise the rights of the deceased during his or her lifetime under Articles 17 (right to erasure) and 18 (right to restriction of processing) of the Regulation within five years of the death of the data subject. The right to exercise the rights of the data subject under this paragraph shall be exercised by the next of kin who first exercises that right.

IV. THE RIGHT TO A JUDICIAL REMEDY IN RELATION TO DATA MANAGEMENT

In order to enforce his or her right to judicial remedy, the data subject may take legal action against the Controller if he or she considers that the Controller or a processor or joint controller acting on our behalf or on our instructions is processing his or her personal data in breach of the provisions of the law on the processing of personal data or of a legally binding act of the European Union. The court will decide the case out of turn. The Tribunal will have jurisdiction to hear the case. The lawsuit may be brought, at the option of the data subject, before the court of the place of residence or domicile of the data subject or before the court of the seat of the Data Controller (Metropolitan Court).

Anyone may, by filing a complaint with the National Authority for Data Protection and Freedom of Information (NAIH), initiate an investigation against the Data Controller on the grounds that a violation of rights has occurred or is imminent in relation to the processing of personal data, or that the Data Controller is restricting the exercise of rights related to the processing or is refusing to exercise such rights. The notification can be made using one of the following contact details:

National Authority for Data Protection and Freedom of Information (NAIH)

Postal address: Budapest 1363, P.O. Box: 9.

Address: 1055 Budapest, Falk Miksa utca

9-11. Phone: +36 (1) 391-1400

Fax: +36 (1) 391-1410

E-mail: ugyfelszolgalat@naih.hu

URL: <http://naih.hu>

Budapest, 20th January, 2022